

A Black Tie Limousine
Destination - to - Destination
Special Event Transportation Contract
Saugerties | Kingston | Poughkeepsie
845.246.1133 www.ablacktie.com

Check your vehicle(s): Sedan/SUV _____ Passenger Limo 18 Passenger Limo Coach

Rate quoted: \$ _____ Number of Hours or Service Quoted: _____ TOTAL \$ _____

Less 50% Non-refundable Deposit to Reserve Vehicle(s) and Date \$ _____

Balance due two weeks before the scheduled event(unless otherwise specified) \$ _____

- To pay deposit by check, mail contract and check to:
 A Black Tie Limousine, 84 Parker Avenue, Poughkeepsie, NY 12601.
 You must still provide a credit card to guarantee this contract even if the deposit is being paid by cash or check.
- To pay deposit by credit card, fill in information below and fax form to 845.471.2590.

Check here to pay the deposit the balance due now with the credit card below.

1. We must receive your fully completed contract and deposit before a vehicle is considered reserved.
2. Cancellations must be received at least four weeks before the scheduled pick up time to avoid the balance due.
3. The balance due above will be charged to the credit card below for a reservation not canceled properly.
4. All balances are to be paid in full 2 weeks before the Scheduled pick up time.

By providing your credit card and guaranteeing this contract, you acknowledge that you are at least 18 years of age and have read and agree to abide by all "Charter Rules" above and on page 2 of this contract.

Card type: _____ Number: _____ Expiration: _____/_____/_____

3-digit Code (on Back) _____ Name on Card: _____

Authorizing Signature: _____

Billing Address for credit card: _____

Event Day _____ Event Date _____

Initial Pick up Time: _____ (am/pm) Return Pick up Time: _____ (am/pm) Number of Passengers: _____

Full Name for Reservation: _____

Company (if applicable): _____

Contact Person: _____

Phone: _____ Phone to reach passengers on event day: _____

Initial Pick-up Address: _____

Initial Destination Address: _____

Return Pick-up Address: _____

Return Destination Address: _____

Other details or information: _____

A Black Tie Limousine

CONTRACT RULES

Keep a copy of this page for Your Records

All passengers are Responsible for Knowing and Complying with these Rules.

YOU ARE A VALUED CUSTOMER OF A BLACK TIE LIMOUSINE, INC. WE WANT YOU TO ENJOY THE USE OF OUR VEHICLE AND WANT TO ENSURE THE INTEGRITY OF OUR VEHICLES ARE MAINTAINED FOR FUTURE BUSINESS.

WE ALSO REQUIRE THESE RULES TO BE FOLLOWED BY ALL PASSENGERS IN THE BEST INTEREST FOR THE SAFETY OF EVERYONE. BY SIGNING THE ATTACHED CONTRACT IT IS YOUR THE RESPONSIBILITY TO NOTIFY ALL PASSENGERS OF THESE RULES.

Therefore, these rules apply to all transportation (special events, weddings, proms, etc.)

provided by A Black Tie Limousine, Inc. without exception.

In addition to the 4 rules on page 1 of the contract, the following rules also apply:

- 5. A Black Tie Limousine, Inc. agrees to provide the designated vehicle and a driver at the time, date and location specified on the contract.*
- 6. Unless specified on the contract, request for additional hours will be provided only if the vehicle is not scheduled for other work. The rate at which overtime will be billed is a pro-rate based on time and a half.*
- 7. Number of passengers allowed in the vehicle shall be no more than specified number in contract or limited to the vehicle passenger capacity it is designed to carry.*
- 8. A Black Tie Limousine, Inc. reserves the right to substitute a vehicle of equal or greater value in the event of mechanical difficulties or scheduling reasons.*
- 9. A Black Tie Limousine, Inc. or it's employees are NOT responsible for any unattended, forgotten, left, lost, damaged or stolen articles in the vehicle at any time.*
- 10. The sale or use of ILLEGAL DRUGS or smoking in the vehicles is strictly forbidden. Also, alcohol possession or consumption by minors is strictly forbidden. There will be no standing out of moon-roofs or hanging out of windows. The moon-roof is for emergency exit use only! A Black Tie Limousine, Inc. reserves the right to immediately terminate service without any refund to any party or person(s) who violates these rules.*
- 11. A Black Tie Limousine, Inc. is not responsible for delays caused by weather, traffic conditions, mechanical problems, airlines and/or airport problems, automobile accidents caused by others or acts of God.*
- 12. Customer may not attach or affix anything to the interior or exterior of the vehicle(s) without prior permission from A Black Tie Limousine, Inc. management.*
- 13. Customer accepts full responsibility for vehicle damage or special cleaning, and any loss of income due to negligence or carelessness caused by any member of customer's group, or customer (examples: vehicle damages caused from smoking, burns, vomiting, scratches, broken glassware, stains, wrestling in vehicles, kicking windows/mirrors, and etc.) and authorizes A Black Tie Limousine, Inc. to charge the guaranteeing credit card for the expenses regardless and in addition to any prior understandings and agreements. These charges are necessary due to the high cost of cleaning and the revenue and time lost because the car cannot be used. There's an automatic \$250.00 cleaning charge for any vomiting.*

If the guaranteeing credit card is not able to be charged for any reason, customer agrees to pay for damages within seven days from the event date. Customer agrees to pay for any collection expenses and/or attorney fees and costs associated with A Black Tie Limousine, Inc.'s collection efforts.
- 14. For airport contracts, if your flight is delayed more then one hour you will be charged \$75 per hour additional.*
- 15. FAILURE OF CUSTOMER TO COMPLY WITH THESE RULES AND REGULATIONS WILL RESULT IN TERMINATION OF SERVICE, REQUIRING PAYMENT IN FULL WITH NO REFUNDS - NO EXCEPTIONS.*

I _____ have read these rules and will notify all passengers of compliance to each rule.

PLEASE PRINT NAME

Authorizing Signature _____ Email signatures will be accepted only if the contract is complete.